

Accounting Manager

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Company: ICF

Location: Brussels

Category: other-general

ICF International, Inc. is a NASDAQ listed global consulting and technology services company. We are currently looking to appoint a strong and experienced Accounting Manager, to be based in our Brussels office. This role will report to the Senior Finance Director - Europe & Asia, based in London.

Our European businesses focus around strategic communications (marketing) and consulting to governments, and is currently going through a period of growth, offering the successful candidate broad development opportunities and an excellent opportunity for making an impact.

Day-to-day the successful candidate will carry out wide-ranging responsibilities such as financial close and reporting, coordination of audits and liaising frequently with internal/external stakeholders within the Benelux region. The candidate will also be managing a team of three direct reports, also based in our Brussels office. Key to success in this role will be an outgoing and inclusive style, working closely with a global team to deliver the required results.

Key Responsibilities:

Financial Reporting & Compliance

Leading the Accounting team, including Accounting and Payroll, managing the day-to-day accounting within our Maconomy ERP system;

Ensure the accuracy and integrity of the regional accounting records and financial systems;

Manage the preparation of the monthly field reporting pack for each company, explaining key variances;

Proactively detect, identify and explore opportunities to improve processes, procedures and financial controls;

Identify business/commercial improvements, as a rounded contributor to the management team.

Work closely with HR to ensure accurate payroll operation, accounting and associated reporting;

Completion of VAT returns, as well as having a good working knowledge of Belgium VAT requirements, including domestic and foreign VAT implications;

Oversee preparation of annual financial accounts, liaison with the statutory auditors and tax advisors/corporate tax; ensuring all GAAP and tax requirements are met;

Assist the Tax and Treasury department, including the production of monthly cash-forecasting, information for tax computations and completion of annual tax packs;

Ensure the business has a strong framework of corporate governance and ensure that the requirements of the group's internal control requirements are met, including liaison with internal audit;

Provide leadership, mentoring and coaching to the local Finance team

Work closely with the operations as well as other key functions to achieve the finance department's objectives within the context of the broader business;

Present on accounting matters to regional business leadership;

Ad-hoc projects including leading on any potential regional acquisitions and associated due diligence and integration;

Provide future additional support across continental Europe operations.

Skills and Requirements:

Experience

'Top tier' Audit firm trained, with 3+ years of hands-on experience in a finance manager role;

University degree is mandatory;

Fluent in French and a very good command of verbal and written English is essential;

Working in an international environment, liaising with overseas colleagues;

Have a good understanding of Belgium GAAP and US GAAP;

Experience in working in an international professional services consultancy or strategic communications environment would be an advantage;

Good experience with revenue recognition in a service organisation;

Experience with Belgium payroll accounting and Belgium VAT filings;

Experience on the requirements of Belgium Works Council;

Previous experience with Maconomy, will be advantageous but is not essential;

Excellent MS Excel skills.

Personal Qualities:

The successful candidate will clearly demonstrate the following strengths:

An outstanding leader and manager, with proven success in developing and mentoring a finance and wider support teams, in a constructive but effective manner;

Strong, confident, and credible communication style

A continuous improvement mind-set;

Rigorous and reliable attention to details;

Able to identify trends and issues and challenge in a constructive way;

Excellent written, analytical and presentation skills;

Analytically minded, deadline-focussed and results-orientated;

Able to handle a fast-moving environment and carrying out tasks under time pressure;

Project management skills and enjoys solving complex problems.

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