

Administrative Support Learning & Development

[Apply Now](#)

Company: DEME

Location: Belgium

Category: business-and-financial-operations

As a L&D support, you will ensure that our training organization within our growing organization remains perfect.

You will work in a team based in Zwijndrecht HQ and carry out various training planning activities for our national, international and maritime employees.

Being responsible for different sort of administrative tasks related to Training

You are an active participant in planning the weekly/monthly training schedule.

Inserting information in the HR systems.

Contact person for various training related questions & training partners

Being in charge of a project which will extend over several years

Make logistic arrangements for colleagues such as hotel bookings, travel plans for their training

Strong organizational skills and eye for detail

You have a flexible attitude in an ever-changing environment

You take responsibilities, are proactive and a team player

You speak and write fluent Dutch and English

You have some previous work experience in a similar role

Having experience in an HR Department in a technical environment is a big advantage

A mobility program for a healthy work-life balance

A permanent training offer that enables personal and professional development

A stimulating, innovative workplace with many growth opportunities

A people-oriented work environment with a strong focus on the well-being of our employees

[Apply Now](#)

Cross References and Citations:

1. [Administrative Support Learning & Development Medicalnursejobs](#) [Jobs Belgium](#)
[Medicalnursejobs](#) ↗
2. [Administrative Support Learning & Development Russiajobs](#) [Jobs Belgium](#) [Russiajobs](#)
3. [Administrative Support Learning & Development Angularjobs](#) [Jobs Belgium](#)
[Angularjobs](#) ↗
4. [Administrative Support Learning & Development Supplychainjobs](#) [Jobs Belgium](#)
[Supplychainjobs](#) ↗
5. [Administrative Support Learning & Development Sqljobs](#) [Jobs Belgium](#) [Sqljobs](#) ↗
6. [Administrative Support Learning & Development Moroccojobs](#) [Jobs Belgium](#)
[Moroccojobs](#) ↗
7. [Administrative Support Learning & Development Pediatricjobsnearme](#) [Jobs Belgium](#)
[Pediatricjobsnearme](#) ↗
8. [Administrative Support Learning & Development Dataanalyticsjobs](#) [Jobs Belgium](#)
[Dataanalyticsjobs](#) ↗
9. [Administrative Support Learning & Development Latinamericajobscentral](#) [Jobs Belgium](#)
[Latinamericajobscentral](#) ↗
10. [Administrative Support Learning & Development Datascientistjobs](#) [Jobs Belgium](#)
[Datascientistjobs](#) ↗
11. [Administrative Support Learning & Development Firefighterjobsnearme](#) [Jobs Belgium](#)
[Firefighterjobsnearme](#) ↗

12. Administrative Support Learning & Development [Newyorkcareerhub Jobs Belgium](#)
[Newyorkcareerhub](#) ↗
13. Administrative Support Learning & Development [CarejobsJobs Belgium](#) [Carejobs](#) ↗
14. Administrative Support Learning & Development [Logisticsjobs](#) [Jobs Belgium](#)
[Logisticsjobs](#) ↗
15. Administrative Support Learning & Development [Searcheruropeanjobs](#) [Jobs Belgium](#)
[Searcheruropeanjobs](#) ↗
16. Administrative Support Learning & Development [Seattlejobsearch](#) [Jobs Belgium](#)
[Seattlejobsearch](#) ↗
17. Administrative Support Learning & Development [Lisbonjobs](#) [Jobs Belgium](#) [Lisbonjobs](#)
18. Administrative Support Learning & Development [DublinjobsJobs Belgium](#) [Dublinjobs](#) ↗
19. Administrative support learning & development [Jobs Belgium](#) ↗
20. AMP Version of Administrative support learning & development ↗
21. Administrative support learning & development [Belgium Jobs](#) ↗
22. Administrative support learning & development [Jobs Belgium](#) ↗
23. Administrative support learning & development [Job Search](#) ↗
24. Administrative support learning & development [Search](#) ↗
25. Administrative support learning & development [Find Jobs](#) ↗

Source: <https://be.expertini.com/jobs/job/administrative-support-learning-development-belgium-deme-f500b18e41/>

Generated on: 2024-05-02 by [Expertini.Com](#)