

Clinical Project Manager Associate

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Company: AL Solutions

Location: Belgium

Category: computer-and-mathematical

AL Solutions is supporting a leading CRO, that is seeking a talented and motivated Clinical Project Manager Associate to join their dedicated team. In this role, you will provide support to the Clinical Project Managers in the planning, execution, and completion of clinical trials.

Key Responsibilities:

- Assist in the development and tracking of project timelines and deliverables

- Coordinate and manage study documentation, including protocols, informed consent forms, and study manuals

- Collaborate with cross-functional teams to ensure study milestones are met

- Conduct data review and resolve data queries

- Assist in the preparation of regulatory submissions

- Contribute to the development of study budgets and monitor expenses

Requirements

- Bachelor's degree in a scientific or healthcare-related field

- +5 years of Clinical Research experience is required.

- Knowledge of ICH-GCP guidelines and regulatory requirements

Strong organizational and time management skills

Excellent attention to detail

Effective communication and interpersonal skills

Proficient in Microsoft Office suite

Benefits

- Fantastic work-life balance.
- Competitive salary package.

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