

## Import Logistics Coordinator

[Apply Now](#)

Company: BDP International

Location: Antwerp

Category: business-and-financial-operations

### Job Description

#### Job summary

- Coordination and execution of customer orders in accordance with their requirements and/or procedures.
- Handling import files from A to Z

#### Tasks and responsibilities

- At least 3 years of work experience as forwarder import
- Customer order plausibility analysis
- Planning / Booking / Transportation orders
- Coordination/follow up of the shipment
- Customs processing (import)
- Documentation/administration/filing/invoicing
- Feedback to the customer (internal and external reporting of the shipments to the customer) by various means (mail, phone, electronic data interchange)
- Operational troubleshooting
- Non-conformance reporting in accordance with the KPI's.
- Cooperation with approved subcontractors in accordance with agreed rates
- End to end processing
- Punctual and flawless order handling and documentation
- Continually seek to improve productivity from quarter to quarter by identifying, learning and with approval from team leader. Implement the most efficient method to complete each process,

share processes with fellow team members. New processes shall conform to all corporate and customer standards and requirements.

### **Authorities**

- Authorized to perform the abovementioned tasks autonomously
- Make recommendations for improvements and/or changes to improve the overall Quality.

Exemption Type Exempt (Salaried) Job Requirements

### **Requirements**

- years of detailed experience of logistics and forwarding operations/regulations and documentation
- Preferable a professional degree by a licensed educational institution specialized in logistics and forwarding.
- Firm knowledge of at least 2 foreign “business”-languages
- Computer literacy with Microsoft Software applications and /or other market leading software applications.
- Good knowledge of English is mandatory
- Initiative and strong sense for organization in order to meet customer requirements.
- Polyvalent forwarding experience (export/import) is an advantage
- Extended (export/import) customs procedure knowledge is necessary.

[Apply Now](#)

### **Cross References and Citations:**

1. [Import Logistics Coordinator Thejobsearch Jobs Antwerp Thejobsearch](#) ↗
2. [Import Logistics Coordinator Torontojobs Jobs Antwerp Torontojobs](#) ↗
3. [Import Logistics Coordinator Japanjobs Jobs Antwerp Japanjobs](#) ↗
4. [Import Logistics Coordinator Traveljobs Jobs Antwerp Traveljobs](#) ↗
5. [Import Logistics Coordinator Seasonaljobs Jobs Antwerp Seasonaljobs](#) ↗
6. [Import Logistics Coordinator Lebanonjobs Jobs Antwerp Lebanonjobs](#) ↗
7. [Import Logistics Coordinator Lisbonjobs Jobs Antwerp Lisbonjobs](#) ↗
8. [Import Logistics Coordinator Free-hiring Jobs Antwerp Free-hiring](#) ↗

9. **Import Logistics Coordinator Professorjobs Jobs Antwerp Professorjobs** ↗
10. **Import Logistics CoordinatoSearchamericanjobs Jobs Antwerp Searchamericanjobs** ↗
11. **Import Logistics CoordinatoSearchukjobs Jobs Antwerp Searchukjobs** ↗
12. **Import Logistics CoordinatoHollywoodjobsJobs Antwerp Hollywoodjobs** ↗
13. **Import Logistics CoordinatoExpertiniworldtech Jobs Antwerp Expertiniworldtech** ↗
14. **Import Logistics CoordinatoEcommercejobopportunities Jobs Antwerp Ecommercejobopportunities** ↗
15. **Import Logistics CoordinatoFindengineeringjobs Jobs Antwerp Findengineeringjobs** ↗
16. **Import Logistics CoordinatoFirefighterjobsnearme Jobs Antwerp Firefighterjobsnearme** ↗
17. **Import Logistics CoordinatoPinkcollarjobs Jobs Antwerp Pinkcollarjobs** ↗
18. **Import Logistics CoordinatoNodejobs Jobs Antwerp Nodejobs** ↗
19. **Import logistics coordinator Jobs Antwerp** ↗
20. **AMP Version of Import logistics coordinator** ↗
21. **Import logistics coordinator Antwerp Jobs** ↗
22. **Import logistics coordinator Jobs Antwerp** ↗
23. **Import logistics coordinator Job Search** ↗
24. **Import logistics coordinator Search** ↗
25. **Import logistics coordinator Find Jobs** ↗

Source:<https://be.expertini.com/jobs/job/import-logistics-coordinator-antwerp-bdp-international-efa1a88043/>

Generated on: 2024-05-02 by Expertini.Com