

Junior Compliance Analyst

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Company: PaymentGenes

Location: Brussels

Category: computer-and-mathematical

Job Description

We are looking for a highly motivated Junior Compliance Analyst to join our clients Legal & Compliance team. Your role is to provide advice on the onboarding of prospective clients and carry out the applicable due diligence checks as required for onboarding, ongoing monitoring, screening, and transaction monitoring. You will safeguard the company reputation by guaranteeing that the company strictly follows all its obligations pertaining to compliance and AML and support the compliance team in the running of the day-to-day operations.

Requirements

Responsibilities

- Analyse high-value payments and their relevance to the expected activity
- Review transaction patterns to detect anomalies and suspicious activity
- Monitor payment queues for clients and counterparties
- Reviewing onboarding applications for prospective clients
- Requesting and obtaining customer due diligence documentation
- Assessing the actual account activity against the initially proposed account purpose
- Assisting the compliance team in preparing reports pertaining to client activity
- Be the go-to person for any banking-related query from other interested internal parties
- Providing assistance in reviewing and updating processes and procedures
- Contacting local and international authorities with regard to compliance and AML matters

- Assisting the compliance team on auditing-related matters
- Assisting the compliance team with other ad-hoc tasks related to the compliancefunction

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