

## Purchase Officer Packaging

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Company: Ardo

Location: Ardoie

Category: other-general

## Purchase Officer Packaging

Ardo supplies its continuously growing markets around the world with high quality frozen vegetables, herbs, and fruit with 4000 employees and 17 production sites in 8 countries. The family business sells in more than 100 countries and has a turnover of more than 1.4 billion euros. Ardo's mission is to preserve the gift of nature as pure as possible. Ardo achieves this goal thanks to an integrated network of growing areas, production units, freezing units, packaging equipment, appropriate logistics and thorough quality control. The group's know-how and flexible structure ensure that it can respond quickly to new trends and that innovative products can be brought onto the market quickly. More info on .

## Your Scope

We are looking for a Purchasing Officer Packaging for our Group Procurement team in Ardoie. Group Procurement is responsible for the central strategic purchasing/sourcing of a large volume of (frozen) raw materials, services, materials and packaging for all Ardo factories and locations. Within Group Procurement, a specialized team in Packaging is responsible for the pre-press preparation and sourcing of packaging including flexible packaging (foils), paper-based packaging and various other materials such as pallets and labels. Within this team, the Purchasing Officer Packaging will play an important role and will have a pivotal role in the operational planning, ordering and follow-up of a defined portfolio in Packaging. The Purchasing Officer will report to the Group Sourcing Manager Packaging. The main tasks of Purchasing Officer Packaging include:

Brand ownership; Supply planning and ordering of a specific range of packaging,

especially flexible packaging for our frozen vegetables in several Ardo sites.

International contacts with all Ardo locations and suppliers regarding the follow-up and restocking of Ardo and/or Private Label references.

Intensive collaboration with Group Supply Chain, local Supply Chain, QA and Sales/Marketing;

Scope/portfolio with a number of suppliers across Europe

Operational follow-up, from forecasting to supply planning and contracting/ordering of a particular range of packaging. Planning/placing orders, following up on orders, following up on delivery times, invoice control and aftercare such as complaint follow-up.

Maintaining prices and following up on delivery times and invoice deviations in a few systems such as SAP;

Initiating new references or changes and following up on changes with Sales/customers.

You are a partner for our suppliers all over Europe and build lasting relationships;

Follow-up of Intercompany transfers between Ardo sites;

You are the first line of contact for the packaging department and are responsible for following up and scheduling packaging tests with the Category Buyers.

Maintaining the purchasing data in ERP systems, including supporting the implementation projects of new systems for procurement processes such as SAP within Ardo;

Supporting the Category Buyers and the Sourcing Manager Packaging in various negotiations, reporting and projects.

### **Your profile**

You have at least a Bachelor's degree in a technical or economic field;

Thanks to your relevant experience and knowledge, you can quickly pick up things. You are at home and (would) feel completely at home in the world of purchasing;

You have strong analytical skills, affinity with systems and specifically an intermediate or advanced level in Excel. In addition, if you also have experience with an ERP package such as

SAP, then this sounds great;

We are looking for a driven communicator, strong analytical skills, stress resistance, someone with a helicopter view and the ambition to learn a lot and grow in the future within a very dynamic environment and in the central Group Procurement organization, in full development;

A good verbal and written knowledge level of Dutch and English is required. French is preferred.

### **We offer**

We offer you the opportunity to be part of an authentic and sustainable international company, with real growth opportunities and the freedom to actively participate in shaping the business and the opportunity to develop professionally. You will receive a full remuneration package in line with the level of this position. We care for our people and create family-friendly surroundings by offering you the flexibility to work 2 days/week from home.

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