

## SAP Sales Administration Officer

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Company: Gc Europe Ag

Location: Leuven

Category: other-general

**GC Corporation** was founded in 1921 in Japan and has developed itself into one of the most prominent companies in the development, production and distribution of a very wide range of dental products. Since 1972 GC Europe NV, our European Headquarter is located at the Researchpark Haasrode in Leuven. GC Europe NV supports and leads our different sales offices and dealers. Our warehouse spreads our products to Europe and the Middle East. Next to this we produce some leading products for dental technicians.

We are currently looking for a:

### **SAP Sales Administration Officer**

#### **Purpose of the job**

As our Sales SAP administration officer, you will be responsible for updating the sales related master data and price lists in SAP.

#### **Main responsibilities**

Create and review the sales related material master tabs in the excel based New Item Creation Form (NICF)

Check the master data for completeness and accuracy after all SAP tabs have been created

Validate the sales prices lists

Upload the sales prices and discounts in SAP (condition maintenance)

Order processing a/z for assigned sales area orders

#### **Requirements**

Knowledge of the order to cash process in SAP

SAP Master Data experience is a plus

SAP Condition maintenance upload experience

Customer service experience is a plus

At least 2 years' experience in a similar function

Very good English and Dutch

Microsoft office knowledge (Xls)

### **We offer you**

A challenging job in an international and diverse company.

Full time employment for an indefinite period

Flexible hours and competitive salary including benefits

Stunning offices and a great company culture, based on respect and comradeship.

An opportunity to contribute to a better, healthier world in collaboration with colleagues who are passionate about what they do.

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