

Senior Manager, Global Medical Affairs Resources

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Company: BeiGene

Location: Belgium

Category: computer-and-mathematical

BeiGene continues to grow at a rapid pace with challenging and exciting opportunities for experienced professionals. When considering candidates, we look for scientific and business professionals who are highly motivated, collaborative, and most importantly, share our passionate interest in fighting cancer.

General Description:

The candidate will be responsible for creating and maintaining Medical Affairs slide decks. The Medical Writer will collaborate with Medical Affairs stakeholders to create high-quality, evidence-based medical content for use in internal training and external scientific exchange. Scientific/clinical background with experience in hematology and/or oncology is preferred. This is a remote-based role with no direct reports.

Essential Functions of the job:

Under the leadership of the Associate Director, Global Resource Lead, collaborate cross-functionally to develop scientific resources, including scientific/clinical slide decks, educational and training materials, and field resources for external use by Global Medical Affairs.

Liaise with Global Publication Planning Leads and monitor the medical literature and conference abstracts for new reports in the therapeutic area for inclusion in Medical Affairs resources

Incorporate insights into medical resource development and ensure alignment with Medical strategy

Conduct literature searches and analyze results to identify scientifically robust supporting

references for Medical Affairs resources

Coordinate resource development with internal subject matter experts

Work with Medical Affairs colleagues to develop project timelines and ensure on-time delivery of resources; effectively communicate project timelines and project status to stakeholders

Anticipate and mitigate risks to on-time delivery

Develop and maintain slide deck templates, including layouts, formats, colors, and style guides, working with or managing vendors as needed

Evaluate and interpret medical insights, medical strategy, and stakeholder expertise to identify, develop, and update materials appropriately

Collaborate with Global Medical Affairs stakeholders to ensure global resources meet regional needs and develop local or country-specific resources as needed Ensure that key data statements and conclusions are consistent across related assets

Manage all technical aspects of Medical Review Committee (MRC) reviews and approvals for new or updated Medical Affairs slide decks, including annotations, referencing, and comment adjudication, in collaboration with clinical subject matter experts and MRC members and administrators

Contribute to annual training planning cycles and support the development of global training projects and initiatives

Adhere to BeiGene SOPs, work instructions, and quality standards

Apply legal, regulatory, and compliance requirements to all Medical Affairs activities

Education Required:

MS degree or higher (PhD or Pharm.D) with 3-5 years' experience in pharmaceutical or agency medical affairs experience required

Computer Skills:

Expert working knowledge of Microsoft Office Suite

Expertise in Adobe Creative Suite including Illustrator strongly preferred

Experience in Veeva strongly preferred

Familiarity with SharePoint and project management software preferred

Other Qualifications:

A minimum of 3-5 years of experience creating scientific resources in a pharmaceutical, biotech, or agency/vendor setting for delivery to healthcare professionals and payors

Scientific/clinical background in hematology and/or oncology, preferred

Excellent interpersonal communication, presentation, strong personal integrity, teamwork abilities, and customer focus are necessary with demonstrated superior written and verbal communication skills required.

Knowledge of science and healthcare, including the ability to learn new concepts and new therapeutic areas quickly

Demonstrated ability in project management, prioritization, and strong organizational skills

Knowledge of clinical medicine, disease management, and medical research practices preferred

Demonstrated ability to manage projects and to effectively coach, mentor, and communicate with scientific/clinical persons at all skill and knowledge levels

Knowledge of applicable international compliance guidelines and regulations for scientific communications applicable to pharmaceutical companies

Experience in vendor management

Confident, positive attitude, enthusiastic and charismatic.

Location: Remote

Travel: Work related travel approximately 15- 25%

BeiGene Global Competencies

When we exhibit our values of Patients First, Collaborative Spirit, Bold Ingenuity and Driving Excellence, through our twelve global competencies below, we help get more affordable

medicines to more patients around the world.

Fosters Teamwork

Provides and Solicits Honest and Actionable Feedback

Self-Awareness

Acts Inclusively

Demonstrates Initiative

Entrepreneurial Mindset

Continuous Learning

Embraces Change

Results-Oriented

Analytical Thinking/Data Analysis

Financial Excellence

Communicates with Clarity

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